

**MINUTES OF 2ND REGIONAL MEETING OF THE SEA EXCEED SWINDON PROJECT
IN HANOI, 8-11 MAY 2016**

Arrival: 8 May, 2016

Departure: 11 May, 2016

AH: Andreas Haarstrick

AS: Andreas Santosa

BW: Bing Wu

MB: Mukand Babel

ND: Nobert Dichtl

PN: Phuong Nguyen

VN: Van Ngo

VS: Victor Shinde

Topic	Person in charge	Deadline
<p>Topic 1</p> <p>Welcome Addresses and Chairman's Speech</p>		
<p><u>Topic 2 Activities, mobility 2017</u></p> <p>1. The traditional mobility model involves 1 exchange of student (for each partner); 2 for teachers (from the regional network); 2 coordination trips (from the regional network). This is the basic arrangement. If more funds are available in 2017, more students can be supported (especially if south-south exchange is considered). Students from associate partners can be supported but participation of associate partners for plenary and regional meetings is not possible.</p> <p>2. All partners should have a link to the EXCEED/SWINDON websites to apprise students of opportunities for exchange. Partners are requested to contact AH for logos, text, and other relevant information. AH showed an example of this could be done using the WRU website as an example. Others partners can do something similar on their websites.</p>	<p>Regional coordinator MB</p> <p>Regional coordinator</p>	<p>End of June 2016</p>

<p>3. For 2016, all partners are requested to complete their commitments/activities as soon as possible. Partners are requested to contact the coordinator within 1-2 weeks to let her know about their proposed plans.</p> <p>4. Double funding (students supported by another scholarship while on exchange): It is still not clear whether double funding will be a problem should DAAD decide to investigate the funding of students. One possible option is to ask students to clarify on the application form if they receive any scholarship. Only students who check “no” can be considered for exchange.</p> <p>5. Student exchange for 2017 (proposed): Total budget available = 17,650 EUR (5 flights and 15 months subsistence) Tongi prefers to send 2 M.Sc students for 3 months each instead of 1 student for 6 months (Tongi to TUBS). IER proposes to send 1 PhD student to TUBS for 6 months. BAU proposes to send 1 Msc/PhD student to TUBS for 6 months. (Prof. Schröder’s lab??). Gadjamada to WRU, 1 M.Sc student for 3 months. TLU proposes to send 1 PhD student to TUBS for 3 months. AIT proposes to send 1 PhD student to Turkey/TUBS for 3 months.</p> <p>6. If more than 50% of students come to TUBS, the budget will not be sufficient. Need to consider south-south exchange. A possible option to solve the budget problems is for each partner to send one M.Sc student for 3 months to TUBS.</p>	<p>Regional coordinator and all full members</p>	<p>End of May 2016</p>
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<p>7. For this year (2016), students should be sent for exchange before October. As far as possible, students should not be sent towards the end of the year. This is to avoid the holiday season, and prevent administrative hiccups.</p> <p>8. Teacher exchange: (2 weeks, Flight + 95 Euros/day) for 2 staff Details to be discussed on the second day of the meeting (10th May, 2016).</p> <p>9. Coordination trip (4 days, Flight +), 2 trips for 2 persons i.e. Regional Coordinator and his/her deputy. However, if there is a need, other full members can also avail of this.</p> <p>10. Hanoi and Bangkok are possible options for hosting the plenary meeting in 2017 (Feb-Mar).</p> <p>11. Activity for 2017: Workshop in Bogor (proposed) The workshop would be in line with the SDGs Tentative Title: Water and SDGs (or wastewater related topics) Proposed time: July 2017, 2-day event</p>	<p>All regional network members are urgently asked to push this process. The names of the students have to clear and</p>	<p>The student have to apply promptly</p>
<p><u>Report plan Implementation 2016 - Student exchanges 2016</u></p> <p><u>Student exchange:</u> AIT: Will take place from Sept. Ho Chi Minh: email has been sent to Admin of EXCEED. Requested to keep the coordinator in the loop. Exchange likely in Sept. 2016.</p> <p>Others (details to be extracted from Prof. Ngo's slides)</p>	<p>Van Ngo</p>	

<p><u>Joint research proposals for 2016</u></p> <ol style="list-style-type: none"> 1. <u>Joint research IER-UGM</u>: Research on THM removal. This has been communicated to Doris. The proposal is in development. Funding agency not identified yet. 2. For all proposals, financial support is available for the development phase. But funding agency (to support implementation) has to be identified by proponents. 3. Budget: Items supported for proposal development are preliminary field experiments and two-week meeting between project partners (approx. 22,700 Euros/proposal) 4. Project proposals should address relevant themes in the region. Perhaps it may be good to involve all regional partners to develop a regional proposal for 2017. However, justification for regional collaboration must be strong. 5. It will be good to target proposals for research for development projects, moving beyond pure science. 6. It was suggested that the regional network could work on an edited book on some relevant topic (water, energy and food security). But need to check if this can be covered under EXCEED. 7. Proposals for 2016 must be submitted to the Management Board by June 2016. <p>Joint conference with two Exceed networks – SWINDON and CNRD – to be organized in November 2016. The concept note of the conference will be sent to partners. Partners are requested to help disseminate information of this event within their network. Talks are on with DAAD for the budget for the event.</p> <p>Internal support (40): Paper submission is a must from all partners External support: (40): Self supported + AIT supported</p>	Mukand Babel	

<p>The Berlin conference, which focuses on 'Forced migration' is also planned for this year by EXCEED Berlin. In the next few days invitations will be sent to each partner soliciting participation.</p>		
<p><u>Collection of CVs for the expert database</u> CVs have been collected from partners. These will be uploaded into the EXCEED database.</p>	Van Ngo	End of June (This is urgent!!!)
<p>Tuesday, May 10th Discussion Ideas for the operational and financial sustainability (concept approach) of the network after 2019</p> <ol style="list-style-type: none"> 1. Initiate and implement joint research projects. 2. Explore options to access national scholarships for student and PhD exchange 3. Increase visibility of the network through webinars and other knowledge dissemination media. 4. Forge synergies with other networks such as the IWA (as a specialist group related to "capacity development") 5. Contact IWRA for potential synergies 6. SWINDON USP is knowledge transfer between developed and developing countries. We must leverage on this. 7. Contact DAAD for support for specific components. 8. Contact government organizations related to water sector for project related services. 9. Write a book with regional members (FEWS: Food, Energy, Water Security) 10. Joint training programs (students, staff, and researchers) to be conducted within the region. 	AH	

11. A potential model of operation in future could have two tracks – one on knowledge enhancement; the other on provision of specialist services
12. U2U (or G2G) collaborations may be a way to sustain the network (maybe good for Asian partners). Members are requested to check (a) for existing MoUs with other partners, and (b) if their management would be interested in signing MoUs. Perhaps all 6 regional partners can sign a common MoU. Deadline: September, 2016.
13. It was agreed that a 1-pager be developed that describes SWINDON's strengths and USPs. This note will be used to communicate with organizations such as IWA and IWRA to seek synergies with (and possible integration into) their existing set-up and organisation.

Discussion Ideas for the operational and financial sustainability (concept approach) of the network after 2019